



AFRICAN YOUTH FOUNDATION
Afrikanische Jugendhilfe e.V.
Fondation de la Jeunesse Africaine

ORGANISATIONAL

AYF/ADL/2006/1
29 August 2006

English

Heritage Café au Lait
Open Forum
Bonn, 19 – 21 October 2006

OPEN FORUM
on
All Different, All Equal" - Intercultural Dialogue in Europe
African Diasporas and Leaders Zenith
Bonn 19 – 21 October 2006

NOTIFICATION BY THE EXECUTIVE DIRECTOR

1. Dates, venue and participation
 - a. The Open Forum of the African Youth Foundation (AYF – HCaL) will be held from 19th to 21st October 2006. The meeting will take place at the Wissenschaftszentrum in Bonn, Germany. A copy of the provisional agenda for the meeting, contained in document AYF/ADL/2006/2, is available and will be followed in due course with other documentation.
 - b. The opening ceremony of the Open Forum of the AYF Meeting will start at 09:00 a.m. on Friday, 20th October 2006. Representatives, invited guests and participants are urged to ensure that they are seated by 08.45 a.m.

2. Key issues to be discussed at the session

Among the key issues to be considered by the Meeting at its forthcoming session are:

- (a) Diasporas, migrants and Fortress Europe;
- (b) The development of a groundbreaking leadership style in career, management, trade, Entrepreneurship and Investment projects in Europe and Africa;

- (c) Adapting business strategies to include Diaspora involvement (*financial and human resources*) at the European and African level; and
- (d) The ability to leverage the very best influences on leadership to involve and empower the European Government Policies on migration and integration

3. Venue of the Meeting

- a. The AYF Open Forum will be held at the Wissenschafts Zentrum in Bonn, Germany.

Postal address:

Wissenschaftszentrum Gemeinsame Dienste e.V.
Ahrstrasse 45
D-53175 Bonn

Tel.: +49 228 302 219

Fax: +49 228 302 270

e-mail: wissenschaftszentrum@wzbonn.de

Internet: www.wzbonn.de

- b. The Pre-session on Youth Pre-session: Heritage Café au Lait ("All Different, All Equal" - Intercultural Dialogue in Europe will be held on Thursday, 19th October 2006 at 14:00 p.m. in the Wissenschaftszentrum Conference Hall K2.
- c. The official opening of the Open Forum will be opened on Friday 20th October 2006 also at 09:00 a.m. in the Wissenschaftszentrum Conference Hall K1.
- d. The pre-session will be devoted to statements and matters related to the organisation and partners. Other premises can also be used for informal meetings without interpretation subject to arrangements made with the secretariat. Working hours will be from 9.00 a.m. to 13:00 p.m. and from 14:00 p.m. to 17:30 p.m.

4. How to get to the Wissenschaftszentrum in Bonn

- a. From the airport Cologne/Bonn

Cologne/Bonn international airport welcomes all participants. The airport is approximately 30 minutes from the centre of Bonn. Participants arriving from the Cologne/Bonn airport can take a taxi or bus to Bonn city centre. A one-way journey to Bonn city costs between €30- €35. The bus line 670 from the airport to Bonn's central station offers an economical and ecological alternative. The bus-stop is located in front of terminals A and B. The bus runs every 10 minutes during peak times, or every 30 minutes. The price for a one-way ticket to Bonn is €5, 00 and tickets can be bought from the driver or from the ticket machine.

b. From the Central Station in Bonn

The Wissenschaftszentrum in Bonn can be reached by underground trains (*Trams, U-Bahn*), lines 16 and 63, travelling in the direction of *Bad Godesberg, Bad Honnef* and *Koenigswinter*, respectively. The tram stop nearest to the Wissenschaftszentrum is the Hochkreuz/Deutsche Museum. In addition, bus line 610 towards *Heiderhof stops at the Kennedyallee bus stop, and 623 at the Deutsche Forschungsgemeinschaft*. There are signposts indicating the way to the Wissenschaftszentrum along Kennedyallee in the direction of the Rhine.

5. Secretariat

The AYF secretariat can be reached at the following address:

African Youth Foundation

Bonner Talweg 330
53129 Bonn, Germany

Telephone: +49 228 910 8833

Fax: +49 92 66 991 or +49 1212 510 323 700

Email: info@ayf.de

Website: www.ayf.de

6. Hotel accommodation

Participants are responsible for their Hotel accommodation. However, upon request, the secretariat could support in reservations. A list of some hotels in Bonn is included in Annex II of this document.

7. Immigration formalities

a. Participants who are not citizens of Schengen countries, or countries which does not have visa waiver agreement with Germany, must apply for visas from the German Embassies or Consulates in their country of origin. For information concerning visitors' visas kindly visit:

http://www.auswaertiges-amt.de/www/en/willkommen/einreisebestimmungen/visumangelegenheiten_html

b. As a rule, missions require between two and ten working days to decide on an application for a short-stay visa. However, during the peak travel season there may be a waiting period for making the application to the German mission. Applicants are therefore advised to submit their applications minimum three weeks before time.

8. Registration

The registration office will be opened from the 19th of October 2006 at 14:00 p.m. and throughout the three days of the session according to a schedule to be provided by the secretariat. Participants

are expected to sign in at the info/registration desk on arrival and complete the forms they will find at the desk. General information will be available at the info/registration desk. Identity badges will be issued at the information desk at the time of registration. Participants are requested to wear them at all times.

9. Distribution of Statements

It will be helpful if texts of prepared speeches are made available to the Secretariat in advance for delivery. Participants wishing to have their statements generally distributed are requested to provide some copies to the conference officer.

10. Presentations and Exhibitions

Organisations and partners are invited to display, during the session, exhibits related to the themes and issues to be discussed at the session. Guidelines for the presentation of these exhibitions which will enrich the exchange of experience and knowledge during meeting sessions, as well as information on space and other facilities available at the meeting venue will be communicated to all participants who may need them. Arrangements can be made through the secretariat on a first-come-first-serve basis.

11. List of participants

An advance provisional list of participants based on replies received will be issued before the opening session. A complete list of participants will be included in the meeting report.

12. Internet, Telephone and fax services

An office offering Internet, telephone and fax facilities on commercial basis, will remain opened throughout the session at the meeting venue for the convenience of participants.

13. Additional services available for participants

Participants will be able to use the various facilities available in the Wissenschaftszentrum, namely, post office (stamps and letterboxes), bar, cafeteria and restaurant services.

14. Additional events

A special calendar of any additional parallel event that may be organized during the session by partners will be published or announced on the screens.

15. General information about Bonn

Flights:

Some airlines have direct flights to Cologne/Bonn and many others, via Frankfurt, Dusseldorf or Munich.

Currency:

Euro (€): 1 Euro (€) = approximately US\$ 1.30 (indicative rate).

Weather:

In the month of October, the average temperature in Bonn oscillates between 10 and 15 degrees Celsius. It is recommended to bring warm clothing. Coat racks will be available next to the document distribution centre.

Electricity:

230 volts, 50 hertz.

Local time:

GMT + 01.

Annex I

PROPOSED ORGANIZATIONAL ARRANGEMENTS FOR THE OPEN FORUM OF THE AYF DIASPORA MEETING

Note by the Executive Director

1. The Secretariat may find it conducive to the efficient conduct of its work during the Open Forum, to adopt the specific organizational arrangements set out below.

A. Bureau

2. In accordance with rule 12 of the Secretariat's Rules of Procedure, the Bureau would consist of a Chairperson, a Vice Chairperson and focal points from partner organisations.

3. As provided for in rule 13 of the Secretariat's Rules of Procedure, the chairperson will moderate the sessions and will be assisted by the Vice Chairperson.

B. Plenary

4. Following consultations with the Bureau of the Secretariat, it is recommended that the plenary divide its work into two segments: the first two days (Thursday and Friday, 19th - 20th October 2006) will be an open forum for speeches, best practices and discussions. The third day (Saturday, 21st October 2006) will be a discussion forum for problems and solutions.

C. Summaries of the Chairperson

5. At the end of the second segment and the dialogues with speakers and other partners, the Chairperson, drawing from the deliberations in the two segments, will prepare a summary, first of the main issues raised in the first segment, and secondly of the conclusions (or recommendations) made in the dialogues. These summaries will reflect the main thrust of the discussions and key positions stated during the two segments and will be submitted to the Secretariat.

6. Once endorsed by the Secretariat as an accurate reflection of what transpired in the segments and during the sessions, the Chairperson's conclusions and recommendations will serve as guidelines for follow-up action by partner organisations, donors and the secretariat.

Annex II

*Hotels in Bonn

5-Star-Hotels ★★★★★

Hotel	Address	Telephone	Fax / Email	Single Room	Double Room
<u>Maritim Hotel Bonn</u>	Godesberger Allee 53175 Bonn-Bad Godesberg	+49 228 81 08-0	+49 228 81 08-811	153 €	192
Best Western Hotel Domicil	Thomas-Mann-Strasse 24-26 53111 Bonn	+49 228 729 090	+49 228 691 207	133 €	195€
<u>Hilton Bonn</u>	Berliner Freiheit 2 53111 Bonn (City)	+49 228 72 69 0	info.bonn@hilton.com	120 €	190€
<u>Hotel Domicil</u>	Thomas-Mann-Straße 24+26 53111 Bonn	+49 228 72 90 90	+49 228 69 12 07	118 €	195€
<u>Hotel Dorint</u>	An der Casselruhe 1 53127 Bonn-Venusberg	+49 228 28 80	+49 228 28 82 88		

4-Star-Hotels ★★★★

Hotel	Address	Telephone	Fax	Single Room	Double Room
Rheinhotel Dreesen	Rheinstraße 45-49 53179 Bonn-Bad Godesberg	+49 228 8202-0	+49 228 8202-153	110 €	140 €
<u>Hotel Königshof</u>	Adenauerallee 9 53111 Bonn	+49 228 26 01 0	+49 228 26 01 529	108 €	135 €
Kaiser Karl Hotel	Vorgebirgsstrasse 56 53119 Bonn	+49 228 985 570	+49 228 9855 777	99 €	115 €
Hotel Kaiserhof	Moltkestraße 64 53173 Bonn	+49 228 957 050	+49 228 957 051 00 / info@kaiserhof.bestwestern.de	98 €	115 €
Gunnewig Hotel Residence	Kaiserplatz 11 53113 Bonn	+49 228 26970	+49 228 2697 777	90 €	145 €
<u>Amber Hotel President</u>	Clemens-August- Straße 32-36 53115 Bonn- Poppelsdorf	+49 228 72 50 0	+49 228 72 50 72	85 €	105 €

3-Star-Hotels ★★★

Hotel	Address	Telephone	Fax / Email	Single Room	Double Room
Park Hotel	Am Kurpark 1 53177 Bonn	+49 228 363081	parkhotelbonn@aol.com	98 €	108 €
Hotel Patricia	Mirbachstraße 2 a 53173 Bonn	+49 228 35 76 26	acorn-software@t-online.de	86 €	110 €
Select Insel Hotel	Theaterplatz 5-7 53177 Bonn	+49 228 35000	inselhotel@aol.com	85 €	99 €
Akzent Hotel Am Hohenzollernplatz	Plittersdorferstraße 54/56 53173 Bonn	+49 228 95759-0	+49 228 95759-29	84 €	100 €
Hotel Beethoven	Rheingasse 26 53113 Bonn	+49 228 631 411	+49 228 691 629	77 €	97 €
Hotel Aigner	Dorotheenstraße 12 53111 Bonn	+49 228 604 060	Hotel-aigner@t-online.de	70 €	85 €
Hotel Viktoria	Viktoria Strasse 33 53173 Bonn-Bad Godesberg	+49-228- 820050	info@hotel-viktoria.de	69 €	90 €
<u>Sternhotel</u>	Markt 8 53111 Bonn (City)	+49 228 7 26 70	+49 228 7 26 71 25	69 €	89 €
Hotel Kurfürstenhof Bonn	Baumschulallee 20 53115 Bonn	+49 228 98505 0	+49 228 632 045 / info@kurfuerstenhof-bonn.de	67 €- 95 €	87 €- 120 €
Hotel Eden	Am Kurpark 5a 53177 Bonn	+49 228- 95727-0	rezeption@eden-godesberg.de	67 €	87 €
<u>Hotel Ambassador</u>	Bonner Straße 29 53173 Bonn-Bad Godesberg	(02 28) 3 89 00	(02 28) 31 33 15	62 €	87 €
<u>Hotel Acora</u>	Westpreußenstraße 20-30 53119 Bonn-Nord	+49 228 6 68 60	+49 228 66 20 20	61 €	74 €
<u>Hotel-Römerhof</u>	Römerstrasse 20 53111 Bonn	+49 228 60 41 80	+49 228 63 38 38	60 €	90 €

*Hotel prices could change depending on the season.